

APPENDIX 3: Checklist for the School Library Materials Committee

To be completed following the submission of Request for Reconsideration of Library Materials Form by a community member.

Date: _____

Committee Members Present:

MATERIAL IN QUESTION

Title: _____

Author: _____

Source: _____

A. PURPOSE

1. What is the overall purpose of the material?

2. Is the purpose accomplished? Yes _____ No _____

B. AUTHENTICITY

1. Is the information authored or otherwise sourced?	Yes _____ No _____
2. Is the material up-to-date?	Yes _____ No _____
3. Are information sources well documented?	Yes _____ No _____
4. Are translations and retelling faithful to the original?	Yes _____ No _____

5. What is the reputation and significance of the author and publisher/producer in the field?

C. APPROPRIATENESS

1. Does the material promote the educational goals and objectives of the curriculum?	Yes _____ No _____
2. Is it appropriate to the level of instruction intended?	Yes _____ No _____
3. Are the illustrations appropriate to the subject and age levels?	Yes _____ No _____

D. CONTENT

1. Is the content of this material well presented by providing adequate scope, range, depth and continuity?	Yes _____ No _____
2. Does this material present information not otherwise available?	Yes _____ No _____
3. Does this material give a new dimension or direction to its subject?	Yes _____ No _____
4. Does the material give a realistic picture of life as it is now?	Yes _____ No _____
5. Is factual information part of the story and is it presented accurately?	Yes _____ No _____
6. Are concepts presented appropriate to the ability and maturity of the potential reader?	Yes _____ No _____
7. Do characters speak in a language true to the period and section of the country in which they live?	Yes _____ No _____
8. Is there a preoccupation with sex, violence, cruelty, brutality, and aberrant behavior that would make this material inappropriate for children?	Yes _____ No _____
9. If there is use of offensive language, it is appropriate to the purpose of the text for children?	Yes _____ No _____
10. If there are graphics or photographic reproductions, are they appropriate to the purpose of the text for children?	Yes _____ No _____
11. Does the material give a broader understanding of human behavior without stressing differences of class, race, color, sex, education, religion or philosophy in any adverse way?	Yes _____ No _____

12. Is the material well written or produced?	Yes _____ No _____
13. Does the material make a significant contribution to the history of literature or ideas?	Yes _____ No _____

**adapted from earlylightacademy.org*